



MINUTES

Board of Directors Meeting March 20, 2018 9:00 AM MWEA Headquarters – Bath, Michigan

8:50 Arrival Time

Members Present

Cheryl Vosburg	Keith Moss	Brian Ross	Todd Wibright
George Davis	Jennifer Wagner	Greg Kacvinsky	Mike Harvey

Staff Present

Karlyn Wickham	Allison Wood
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Guests

Michelle LaRose	Pete Cavagnaro
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9:00 Call to Order

Approval of Agenda

*MOTION: Moss SECOND: Ross MOTION CARRIED 8-0
(Motion carried to approve Agenda as presented, with slight changes in order to accommodate ED candidate interviews.)*

Approval of Consent Agenda

The Consent Agenda was provided to the Board with the regular meeting agenda in advance of the meeting and included the following documents: Board Meeting Minutes (October 26, 2017); Treasurer's Report; and Liaison Reports.

*MOTION: Harvey SECOND: Kacvinsky MOTION CARRIED 8-0
(Motion carried to approve the Consent Agenda as presented and place the included documents on file.)*

Recommended Action Report – MDEQ Group Membership

Vosburg met with MDEQ for the quarterly report and had come to an agreement on what the terms of the MDEQ group membership would be. Wickham summarized the MWEA-MDEQ Memorandum of Understanding which had been distributed in to the BOD in advance of the meeting (copy on file). The recommendation was to establish a group membership category for up to MDEQ Water Resource Division employees on a complimentary basis. There would be one main MDEQ contact that would supply the names that would be in the group each January. MWEA would offer 2 complimentary registrations at certain seminars each year, along with 1 complimentary exhibit booth. The BOD would

determine each year how many complimentary room nights and registrations would be offered for Annual Conference. The overall goal is to get more MDEQ employees in attendance at seminars, paying at member rate, and to solidify MWEA's relationship with MDEQ.

MOTION: Ross SECOND: Moss MOTION CARRIED 8-0

(Motion carried to accept RAR as presented to establish MDEQ group membership.)

Recommended Action Report – Budget Amendment - Missouri River Voyage

At the January 16, 2018 meeting, the BOD had approved a RAR to donate on behalf of MWEA \$2,341 to support the 2018 Missouri River Voyage and to make any required adjustment to the budget at the March 2018 Board meeting.

MOTION: Ross SECOND: Wagner MOTION CARRIED 8-0

(Motion carried to make the necessary adjustment to the budget to accommodate the \$2,341 to support the 2018 Missouri River Voyage.)

Time and Place Report – Wagner

Wagner summarized future dates and locations for Annual Conference. In 2020, AC would be held in Grand Rapids; and would then return to Boyne Mountain for 2021.

Report on Internal Audit – Vosburg

Vosburg reported on the internal audit she and Wagner conducted with staff. No problems found. Report would be placed in DropBox.

Constitution and Bylaws Update – George Davis

Davis summarized activities to date and status of draft revisions to C&B. It was agreed that Wickham, Vosburg, Kacvinsky, and Wagner (as possible) would review and add their comments to the draft prepared by Davis. Davis would then incorporate and reconcile all comments to have final ready to be online by June 1 – availability would be announced in Matters and/or by email for proposed adoption at 2018 AC.

MOTION: Davis SECOND: Wagner MOTION CARRIED 8-0

(Motion carried to allow draft amendments to C&B to be carried forward via BOD emails to be made available online by June 1 in advance of AC.)

Government Affairs Committee - Kacvinsky

Kacvinsky provided update on various GAC activities (past and proposed). Two candidates had been chosen to be interviewed for the proposed lobbyist position. Kacvinsky would distribute email thread with details of possible candidates, target legislation, desired timeline for action (with interviews to be held early April and a decision made quickly to take advantage of the 3-month legislative window of opportunity beginning in April and before elections would occupy the legislator's attention.) AWWA was expected to at least participate in the interviews – was uncertain what their role/involvement would be going forward. Rural Water and APWA were noted as other possible partners. Drain commissioners were primarily focused on changes to the Drain Code. Vosburg recommended limiting the current partner to AWWA – could bring in other partners in the future as appropriate. Vosburg – the money for the lobbyist was already set aside in the budget, so no further action would be required by the BOD at this time. If a lobbyist was chosen, the treasurer could execute the contract.

WEF Delegate Report/WEFMAX – Wibright and Wagner

Wibright summarized various WEF related matters as set forth in his WEF Delegate Report provided in advance of the meeting (Dropbox and placed on file). Summarized various WEF initiatives and activities

including new delegate mentoring and committee sunseting policies. Wagner and Wickham reported on the Indianapolis WEFMAX attending by several staff members and Board members (current and incoming).

Leadership Retreat – Mike Harvey

Harvey provided an update of retreat planning and possible venues. Planning to hold on roughly the same schedule as last year's retreat. Needed to get the venue nailed down and a firm date by Annual Conference. Harvey suggested getting Mark Fowler and Cavagnaro involved. Budget had already been set at \$13,000.

Partnering with Dr. Rose at MSU – Cheryl Vosburg

Vosburg noted a series of emails between Gary DeCock and Dr. Joan Rose that had been forwarded to the BOD regarding an opportunity for MWEA and Dr. Rose to partner on increasing participation in MWEA of currently under-represented sectors such as academics, researchers, and students. Vosburg: need someone to champion this effort and follow-up with Dr. Rose. Cavagnaro indicated he had a passion for it, but not necessarily the vision. Wickham believed that there should be meetings at the association headquarters. Vosburg suggested setting up possibly a lunch or dinner with Dr. Rose to get things started – then could widen the focus to other academics. Cavagnaro noted that the academics were already networking amongst themselves and he had met with some of them – suggested getting them all together at the MWEA office to get them talking. Cavagnaro would be involved, DeCock was interested, and there were other academics interested (U of M and Michigan Tech, for example). MDEQ also needs to be involved.

ED Search – Interview of Candidates

A number of candidates for the ED position had taken previously taken place. Two candidates were asked back for second round of interviews: Rebecca Fedewa and Shada Biabani. The BOD proceeded to interview each of these candidates. At the conclusion of the interviews, and following discussion, the Board voted to select Shada Biabani as the new ED and to contact her with an offer and to make the final necessary arrangements.

MOTION: Ross SECOND: Vosburg MOTION CARRIED 8-0

(Motion carried to confirm Shada Biabani as the BOD's choice to be the new Executive Director and to extend an offer to her consistent with prior BOD discussions and compensation and benefits.)

Executive Director's Report

Wickham summarized the ED Report that had been provided to the Board in advance of the meeting (Dropbox).

Strategic Plan/Business Plan – Goals 2017/2018 – Cheryl Vosburg

Vosburg asked the BOD to review the goals as summarized on the second page of the meeting agenda. She would report on whether goals were met at the Board's June meeting.

2:00 BOD Self-Evaluation and Adjourn

*MOTION: Davis SECOND: Harvey MOTION CARRIED 8-0
(Motion carried to adjourn.)*

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